**VILLAGE BOARD OF TRUSTEES**

**MEETING**

 **AUGUST 15, 2022**

Mayor Michael VandeVelde presiding

MEMBERS: Dennis Lutes, Judy Einach, Josh Freifeld, Blake Maras

OTHERS: Becky Jackson, Kyle Sunday, Andrew Webster, Rob Genthner, Andrew Thompson, Jeff Thomas, Julie Devlin, Don McCord, Ed Slate, Mike Stratton, Ann Kneer, Pete Holt, Dave Haskin, Sandy Brown, Kate & Steve Mayer, Stephanie Blount, Kim Maras, Mark Dougherty, Eileen Powers (CHRIC)

**MAYOR/BOARD**

7:00 PUBLIC HEARING/INFORMATION ON PROGRESS OF ONGOING CDBG PROJECT

The public hearing was opened to receive any public comments/discussion regarding the CDBG Project.

CDBG HOUSING REHAB PROGRAM UPDATE

Eileen Powers (CHRIC) submitted handouts for the board members as an update on the Westfield Housing Rehab Program showing dates, costs and demographics.

MINUTES

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the July 18th minutes.**

EASON HALL COLUMN REPAIR ADDITIONAL COST

**The board made a motion by Trustee Lutes, seconded by Trustee Einach and was carried unanimously to approve an additional cost of $9,303 to the Contract with Empire Development for the columns, bringing the total amount to**

**$56,803.00.**

POLICY APPROVAL

**The board made a motion by Trustee Freifeld, seconded by Trustee Lutes and was carried unanimously to approve the policy for the recovery of costs associated with specialized employee training for all Village employees and public officers upon voluntary termination by the employee/public officer from the Village.**

DISCUSSION REGARDING 3RD & UNION STOP SIGNS

Many residents joined in the discussion to voice their concerns about vehicles disregarding stop signs located up by the Welch Field area and the speeding that has been taking place up in that vicinity. They questioned what could be done to help this dangerous situation. A brightly colored crosswalk was mentioned as well as some type of warning lighting, perhaps more signs visibly located.

TREE BOARD MEMBER ADDITION

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the addition of Stephanie Blount to the Tree Board per recommendation of Tree Board Chairman Pete Holt.**

PLANNING BOARD ALTERNATE MEMBER

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve the addition of alternate member, Brittany Mead to the Planning Board per recommendation by Chairman Don McCord.**

RESIGNATION OF COURT CLERK

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the resignation of Court Clerk Kim Stahley.**

COURT CLERK DISCUSSION

**Judge Jeff Thomas stated he would request to appoint Town Clerk Julie Devlin as his P.T. Village Court Clerk at 10 hours per week @ $12,000/Year. Also, he would like to hire Lisa Haltiner for 10 hours per week @ $16/Hr.**

RESTROOOM TRAILERS DISCUSSION

Following much discussion, the board agreed to move forward with acquiring a used or purchase new Restroom Trailer for use in Moore Park or wherever is would be needed.

**POLICE DEPARTMENT**

RESIGNATION OF P.T. OFFICER JESSICA MAKUCH

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the resignation of Officer Jessica Makuch.**

REQUEST EXECUTIVE SESSION TO DISCUSS PERSONNEL

**FIRE DEPARTMENT**

**The Fire Department report was approved on a motion made by Trustee Maras, seconded by Trustee Lutes and was carried unanimously.**

**RECREATION DEPARTMENT**

REPORT

**The board made a motion by Trustee Freifeld, seconded by Trustee Maras and was carried unanimously to approve the Recreation report.**

ADDITIONAL LIFEGUARD HIRE

**The board made a motion by Trustee Lutes, seconded by Trustee Freifeld and was carried unanimously to approve for the hiring of George Sobilo at the rate of $13.20/Hr.**

**CODE ENFORCEMENT**

REPORT

**The Code Enforcement report was approved on a motion made by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously.**

**HISTORIAN**

**The board made a motion to approve the Historian Report by Trustee Lutes, seconded by Trustee Maras and was carried unanimously.**

**PUBLIC WORKS**

NEW EMPLOYEE

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve new employee, Steve Houser.**

**WATER & SEWER DEPARTMENT**

VACATION CARRYOVER

**The board made a motion by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously to approve for Erin Schuster to carry over 10.5 days of vacation time.**

**ELECTRIC DEPARTMENT**

POLE SHARING AGREEMENT WITH CONSOLIDATED COMMUNICATIONS

**The board made a motion by Trustee Einach, seconded by Trustee Maras and was carried unanimously to approve the Pole Sharing Agreement with Consolidated Communications.**

PERMISSION TO HIRE LINEMAN

**The board made a motion by Trustee Freifeld, seconded by Trustee Lutes and was carried unanimously to hire Trenton Leverentz as a lineman apprentice.**

**TREASURER**

APPROVAL OF REVENUE & EXPENSE REPORTS

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve the Revenue and Expense Reports.**

**CLERK**

WARRANTS

**The following warrants were approved on a motion made by Trustee Lutes, seconded by Trustee Maras and was carried unanimously.**

 **Sewer W#13 $20,511.60**

 **Water W#16 510.00**

 **Electric W#13 231,482.98**

 **General W#12 65,544.14**

 **Water W#15 9,690.72**

 **Electric W#15 24,600.03**

 **Water W#18 10,388.20**

 **General W#14 49,098.54**

 **Water W#19 16,008.45**

 **Sewer W#15 55,645.51**

REQUEST VACATION CARRYOVER

**The board made a motion by Trustee Lutes, seconded by Trustee Freifeld and was carried unanimously to approve for the Village Clerk to carryover 7.5 vacation days.**

**The Public Hearing was closed, and approval was made on the progress of the Project on a motion made by Trustee Lutes, seconded by Trustee Einach and was carried unanimously.**

**The board made a motion by Trustee Freifeld, seconded by Trustee Lutes and was carried unanimously to enter into Executive Session to discuss Personnel.**

**Following discussion, the Executive Session was ended on a motion made by Trustee Einach, seconded by Trustee Maras and was carried unanimously.**

ACTION

Action taken resulting from the Executive session is as follows:

**The board made a motion by Trustee Freifeld, seconded by Trustee Einach and was carried unanimously to approve for Officer Henry Williams to live 16 miles away from his place of employment here in Westfield.**

**There being no further business to come before the board the meeting was adjourned on a motion made by Trustee Einach, seconded by Trustee Freifeld and was carried unanimously.**